



**INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY**

**MINUTES  
OF THE GOVERNANCE BOARD**

**October 1, 2009**

**1. REGULAR BUSINESS AGENDA**

The meeting was called to order by Chair Keetle at 2:05 p.m.

a. Roll Call

Beverly Hills – Theresa Taylor

Burbank – Lianne McGinley

Culver City – Jeff Eastman

Glendale – Ray Edey

Montebello – Jim Duncan

Pasadena – Eric Mills

Pomona – Dave Keetle

The Agenda for the October 1, 2009, Regular Meeting was posted on September 28, 2009, on the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

None

**3. PRESENTATIONS**

Executive Director Wright moved this to Item 8

**4. REPORTS - INFORMATION**

a. Reports Regarding Changes in Project Status from Previous Month  
Burbank reported no changes to their system.

Culver City reported no changes to their system.

Montebello reported no changes to their system.

Glendale reported that there was an issue with the voice logging that was not system wide, just pertained to Glendale.

Beverly Hills reported that their 7.7 upgrade was taking longer than expected; they are upgrading consoles and some programming issues. Working well now but will be testing at later date, not completely signed off yet. They are also doing preventive maintenance on their UPS.

Pasadena reported that the UPS system went down and knocked whole phone system out; they are waiting for the batteries to be shipped. They are working with Motorola to reassess the cost of the hybrid 7.7.

b. Report from Technical Committee

Steve Hronek, Chair of the Technical Committee reported when the Master Site upgrade was done a second UPS was added, plus a regular maintenance schedule is now in place; both of these will benefit ICIS long term.

Tom Tillman of Motorola informed the Governance Board that despite some problems with encryptions the cutovers have gone smoothly. Pomona went smoothly and is fully operational; Montebello police and transit have been done. Motorola is expecting to be done with the cutover by next week.

c. Report from Legislative Committee

Lianne McGinley gave the report for the Legislative Sub Committee The Annual ICIS Strategic Planning Session is scheduled for November 19<sup>th</sup>, the venue is still being looked into; please extend the information to your City Councils, City Council Liaison, City Manager and anyone else interested in attending.

d. Report regarding LA RICS

This weeks LA RICS meeting was very short; very few items of importance to ICIS at this meeting. Mark Alexander, City Manager of La Canada Flintridge is heading up the By-Laws Committee.

There will be a discussion at the next LA RICS meeting regarding the Independent Cities and a Director/Alternate selection.

**5. CONSENT ITEMS**

a. Approval of the Minutes for the September 3, 2009 Regular Meeting.

Motion made to approve the minutes for the September 3, 2009 Regular meeting.

Motion – Glendale

Second – Montebello

Unanimous Consensus

**6. ACTION ITEMS**

a. Discussion Regarding Los Angeles City Fire Department Communications using CommNet

This item was discussed two months ago and is now returning before the Governance Board, it was determined that Los Angeles City Fire department was using mutual aid one channel. The Technical Committee recommended that Los Angeles City Fire be allowed to use the mutual aid one channel since traffic is minimal on the channel, staff will continue to monitor the usage.

Motion made to allow Los Angeles City Fire Department Communications to use CommNet according to the recommendations of the Technical Committee relating to roaming and mutual aid on the Glendale site.

Motion – Burbank

Second – Culver City

Unanimous Consensus

**7. BOARD MEMBER COMMENTS**

Jeff Eastman announced that he is retiring from the City of Culver City after 32 years of service. He thanked the Governance Board for their support during his tenure as Chair

**8. STAFF COMMENTS**

Executive Director Wright presented Fire Chief Eastman a plaque in appreciation for his service as Chair to the ICIS Governance Board from 2006 to 2009. Each agency thanked the former Chair for his hard work and dedication to ICIS.

**9. ADJOURNMENT**

The meeting adjourned at 3:35 p.m.