



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**MEETING OF THE GOVERNANCE BOARD
GLENDALE CITY COUNCIL CHAMBERS
613 E. BROADWAY, GLENDALE, CA 91206**

APRIL 3, 2014

1. BUSINESS AGENDA – 1:00 pm

Vice-Chair Herbert called the meeting to order at 1:00 pm.

a. Roll Call

Pomona – absent

Beverly Hills – Erick Lee

Montebello – Dominic Herbert

Glendale – Theresa Goldman (arrived at 2pm)

Culver City – Chris Sellers

Burbank – Greg Simay

Pasadena – Lisa Rosales

b. Report of Staff, re: Posting of Agenda. The Agenda for the April 3, 2014 Governance Board Meeting was posted on March 28, 2014, on the ICIS Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

Discussion is limited to items NOT a part of this agenda. Each speaker is allowed five minutes. Members may question or respond to the speaker but there will be no debate or decision.

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Pomona – absent

Beverly Hills – No report

Montebello – Gordon Arnold has visited all the sites and is putting a report together on how to invest the \$900,000 in grant money in furthering the P-25 Migration. The money will be used to solve the microwave issues as well as migrate the RF system.

Glendale – Steve Hronek reported the little loop cut over will be April 14. Users will experience site trunking.

Glendale went to bid for local subscriber radios and Kenwood was lowest bid. Kenwood is good for non-public safety and has stated they will give the same low price to any of the ICIS cities. Their mobiles & portables are \$815. Glendale will be issuing a purchase order in the next couple weeks.

Culver City – No report

Burbank – Jim Floyd reported there was a design flaw in their P-25 project which delayed Burbank three weeks. Burbank is 1 – 1 ½ months behind Glendale for P-25.

Pasadena – Board Member Rosales reported of she read about an upcoming sale of radio frequency and TV channels on a commercial cell and suggested ICIS look into acquiring frequencies if they are available.

b. Report from Technical Committee

Executive Director Edey reported during the March 13 meeting of the Technical Committee, Ron Derderian was introduced as the new Chair. The committee discussed the status of various sites and reported that the migration to P-25 is coming along. The committee is seeking grant funding for the 7.14 upgrade. Pomona reported microwave outage and this is probably related to the issues Montebello was experiencing.

c. Report from Legislative Committee
No report.

d. Report from Operations Committee
No report.

e. Report Regarding LA RICS

Vartan Djihanian of Katz & Associates presented to the ICIS Board on behalf of LA RICS. He encouraged cities to sign off on the site access agreements so soil samples and funding studies may be conducted. The site access agreements do not obligate cities to provide sites to LA RICS. There are a total of 231 sites and if construction does not begin before May or June of this year, the funding will need to be returned to the federal government.

These sites may not provide total access to cities, and additional sites may be required.

There has been no further discussion on membership levels from LA RICS (LMR vs. broadband). There may be a delay in LMR fees but there will be no delay in LTE fees. The proposed ISSI interface between LARICS and ICIS would provide for hand-off that is almost seamless, so it is not a technical challenge but instead a cooperation issue to optimize interoperability.

There has not been any agreement as to how LARICS can and will interoperate with ICIS aside from the ISSI. The last meeting with LARICS, Mr. Pat Mallen, was February 4 and there has not been any follow up with ICIS since that time.

4. CONSENT ITEMS

a. Approval of the Minutes for the March 6, 2014 Meeting

Motion made by Beverly Hills, seconded by Burbank

Pomona – absent
Beverly Hills – Aye
Montebello – Aye
Glendale – absent
Culver City – Aye
Burbank – Aye
Pasadena – Aye

All in favor

5. ACTION ITEMS

a. Approval of Membership of **East San Gabriel Valley Regional Communications Network JPA** in ICIS JPA Effective June 1, 2014

Chief Dave Faulkner of West Covina attended the ICIS meeting to inform the Board that the East San Gabriel Valley Regional Communications Network JPA now refers to itself as COMM NET. COMM NET passed a resolution to join ICIS and the JPA is now recognized as government agency.

Motion to adopt the resolution admitting the ESGVRCN JPA made by Beverly Hills, seconded by Culver City

Pomona – absent
Beverly Hills – Aye
Montebello – Aye
Glendale – absent
Culver City – Aye
Burbank – Aye
Pasadena – Aye

All in favor

b. Approval of Technical Committee Nominee for Committee Vice Chair

Vice chair nominee is Jim Floid from Burbank was made by the Technical Committee.

Motion to approve Jim Floid as Vice Chair made by Burbank, seconded by Culver City

Pomona – absent
Beverly Hills – Aye
Montebello – Aye
Glendale – absent
Culver City – Aye
Burbank – Aye
Pasadena – Aye

All in favor

c. Approval of Motion of Technical Committee to Authorize LAAFCA Agency Affiliations

Manhattan Beach assisted Pasadena with a brush fire and was not able to communicate. Fire Departments are used to working seamlessly with one another but Manhattan Beach Fire did not have access to Verdugo and was therefore not able to communicate with Pasadena. Half of Los Angeles County Fire Departments are already a part of the Verdugo Communications. All Los Angeles Fire Chiefs Association departments are invited to submit a request to use Verdugo Interoperability Communications for mutual aid. This interoperability would be for ICIS communication only and only on ICIS member city incidents. The request will be vetted through Verdugo and the Executive Director. The technical and operations committee will continue to monitor mutual aid talk groups.

Motion to Approve Affiliations and Authorize Execution of Agreements made by Pasadena, seconded by Culver City

Pomona – absent
Beverly Hills – Aye
Montebello – Aye
Glendale – absent

Culver City – Aye
Burbank – Aye
Pasadena – Aye

All in favor

d. Approval of Committee Guidance for Technical Committee

Motion to Approve and Adopt Guidance made Burbank, seconded by Beverly Hills

Pomona – absent
Beverly Hills – Aye
Montebello – Aye
Glendale – absent
Culver City – Aye
Burbank – Aye
Pasadena – Aye

All in favor

e. Approval of Committee Guidance for Operations Committee

Motion to Approve and Adopt Guidance made by Culver City, seconded by Beverly Hills

Pomona – absent
Beverly Hills – Aye
Montebello – Aye
Glendale – absent
Culver City – Aye
Burbank – Aye
Pasadena – Aye

All in favor

f. Approval of ICIS Update and Facts Informational Document

This item was tabled.

6. BOARD MEMBER COMMENTS

Pomona – absent
Beverly Hills – No comment
Montebello – No comment
Glendale – Chair Goldman thanked Board Member Rosales for her friendship and service to the ICIS Board.
Culver City – No comment
Burbank – Board Member Simay inquired if ICIS would be able to submit an official letter to LA RICS before the 60 day time out.
Board Member Lee stated that ICIS has not been invited to submit a letter because the JPA itself is not a member of LA RICS.
Pasadena – Board Member Rosales announced that she will be taking the position of Chief of the City of San Pablo. This will be her last meeting.

7. STAFF COMMENTS

Executive Director Edey congratulated Board Member Rosales on her new position and thanked her for her service and friendship.

8. ADJOURNMENT

Motion made by Pasadena, seconded by Montebello.

Meeting adjourned at 2:12 pm

Next Regular Meeting will be held
Thursday, May 1, 2014 at 1:00 pm.
Glendale City Hall
613 East Broadway, Glendale, CA 91206