



INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY

MINUTES OF THE
GOVERNANCE BOARD
May 1, 2008

1. **REGULAR BUSINESS AGENDA**

Vice-Chair Simay called the meeting to order at 1:10 p.m.

a. Roll Call

Beverly Hills – Theresa Taylor
Burbank – Greg Simay
Culver City – absent
Glendale – Ron DePompa
Montebello – James Murphy
Pomona – Dave Keetle

b. Recording Secretary McGinley read into the record that the Agenda for the May 1, 2008 regular meeting was posted on April 25, 2008 on the Bulletin Board outside Glendale City Hall.

2. **ORAL COMMUNICATIONS**

None

3. **REPORTS – INFORMATION**

a. Reports Regarding Changes in Project Status from Previous Month
Each city reported that they had no changes to their system.

Burbank reported that Mayor Marsha Ramos stepped down this week and was presented with a plaque by Greg Simay, Burbank Water and Power and Don Wright, ICIS Executive Director for her service and dedicated leadership to ICIS.

b. Report from Technical Committee

Executive Director Wright reported that there were no major issues or parts and pieces on the horizon.

c. Report from Executive Director re: Washington DC Trip

At this time, Executive Director Wright gave an update on the April Washington DC trip. The message the delegation carried was well received. The group thanked the members for the federal appropriations that ICIS has received and discussed a potential migration to Project 25. The group also described the relationship that ICIS has with LARICS and reiterated that ICIS is not competing with LARICS. Board Members Keetle, De Pompa, Taylor, and Simay all made the trip to DC.

4. **CONSENT ITEMS**

a. Approval of Minutes for February 7, 2008 Regular Meeting.

Motion to approve the minutes for the February 7, 2008 Regular Meeting.

Motion – Glendale

Second – Beverly Hills

4-0-1 (Montebello & Culver City absent)

b. Approval of Minutes for April 3, 2008, Regular Meeting.

Motion to approve the minutes from the April 3, 2008 Regular Meeting

Motion – Glendale

Second – Beverly Hills

3-0-2 (Pomona and Montebello & Culver City absent)

5. ACTION ITEMS

a. Discussion Regarding Affiliation with LA RICS

Executive Director Wright updated the Governance Board that the LA RICS JPA working group is getting close to final agreement on the composition of the Board of Directors for LA RICS. The JPA should be going to the Steering Committee on June 5. If approved, then the Governance Board and Steering Committee will stop existing and the Board of Directors will begin to hold meetings.

Executive Director Wright also provided an overview of the Financial Plan that is to be developed within nine (9) months from the approval of the JPA. The LA RICS Technical Committee has also been meeting regularly and is scheduled to have a Request for Proposal (RFP) out in October 2008 with a turn around time as long as 120 days with responses due in the first quarter of 2009.

Executive Director Wright mentioned that the Technical Committee has been more focused on Project 25, whether that is Phase I or II, which requires forward and backward compatibility.

Mike Thayer, consultant to LA RICS, addressed the Board and mentioned that they are beginning to survey user groups such as Police and Fire Chiefs to gather their needs and resources for the region. They are not surveying any other agencies besides first responders. Mr. Thayer also stated that the Sheriff is still waiting for word from the FCC regarding the 300 channel requests for spectrum on Channel 15.

No action was taken.

b. Report from Legislative Committee

1. Motion Authorizing Extension of Federal Lobbyist Agreement

The ICIS Legislative Chair informed the Governance Board that David Turch & Associates would agree to the same rates and terms as last year's contract.

Motion authorizing the extension of David Turch & Associates Agreement
for the July 1, 2008 through June 30, 2009.

Motion – Glendale

Second - Beverly Hills

5-0-0 (Culver City absent)

c. Discussion Regarding the Motorola Maintenance Agreement

Executive Director Wright informed the Governance Board that he would like to move this item to the June Board Meeting.

d. Discussion Regarding the ICIS Annual Budget

Executive Director Wright provided an overview of the fiscal 2008/2009 year budget and several changes. He requested that next year, the Board consider an equipment replacement fund and some type of escalator.

Motion adopting the 2008/09 Budget

Motion – Burbank

Second – Pomona

5-0-0 (Culver City absent)

e. Discussion Regarding LA IMPACT

Lt. Hector A. Cavazos, Deputy Director of L.A. IMPACT provided an overview of his organization which is based in the City of Commerce and represents over 34 local and state agencies focused in the area of narcotics and gang related activities. LA IMPACT is interested in adding 75 radios to the ICIS network that would roam throughout our service territory. They have borrowed 4 radios and have been happy with the coverage they have received.

The ICIS Technical Committee has conducted the necessary loading and capacity studies and approved the addition of 75 radios on the ICIS network. Executive Director Wright has requested that Montebello develop a relationship as the host agency for LA IMPACT. Chief Murphy mentioned that the approval of the LA IMPACT agreement will be heard at the May 25, 2008 Montebello City Council Meeting.

Motion approving LA IMPACT as an ICIS subscriber provided the City Council of Montebello approves of LA IMPACT's joining the Montebello cell and that there is a signatory on behalf of LA IMPACT.

Motion - Glendale
5-0-0 (Culver City absent)

Second – Montebello

6. BOARD MEMBER COMMENTS

None

7. STAFF COMMENTS

None

8. ADJOURNMENT

The meeting adjourned at 1:50 p.m.