



**INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY  
MEETING OF THE GOVERNANCE BOARD  
GLENDALE CITY HALL  
613 E. BROADWAY, GLENDALE, CA 91206**

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**SEPTEMBER 3, 2015**

**1. BUSINESS AGENDA – 1:00 pm**

The meeting is now being called to order by Vice Chair Lee at 1:07

a. Roll Call

Beverly Hills – Erick Lee  
Burbank – Jim Compton  
Com-Net JPA – Tim Saab  
Glendale – absent  
Culver City – Dave White  
Montebello – Dominic Herbert  
Pasadena – Seaton King  
Pomona – absent

b. Report of Staff, re: Posting of Agenda. The Agenda for the September 3, 2015 Governance Board Meeting was posted on August 28, 2015, on the ICIS Web Site and the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

- No cards

**3. REPORTS – INFORMATION**

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – Vice Chair Lee reported that they are in the process of upgrading their microwave; a project they hope to accomplish within 36 days.

Burbank – none

Com-Net JPA – Tim Staab reported that on Monday, August 31<sup>st</sup>, they were able to put into service their brand new consoles. Both Azusa and Glendora now have brand new dispatch consoles in their service and they are hoping the T1 lines will remain operational.

Glendale – absent

Culver City – Dave White gave an update on their on-going project of switching their cell subscribers over to P-25 compliance system. He reported that they have the infrastructure for the tower but aren't turned on as of yet and that they are encountering some minor issues related to the switch. He said that they are working on the problem and should be resolved before the full P-25 shift.

Montebello – none

Pasadena – none  
Pomona – absent

b. Report from Technical Committee

Jim Floyd, Technical Committee Vice Chair, imparted to the board members what was discussed during the Technical Committee meeting held on August 13, 2015. Some of the topics and updates that were discussed were: microwave loop sustainment; maintenance cost which the group agreed should be equally apportioned amongst all shareholders; completion of P-25 SUA project. Vice Chair Floyd also reported that the ICIS system is experiencing several interference issues and the committee discussed extensively its probable sources. He said that they are investigating and working really hard trying to identify various possible causes of its manifestation so they could isolate the problem and utilize the attainable corrective action.

In follow-up to microwave loop maintenance, Director Edey informed the board that its service warranty is now expired. He said that upon thorough discussion on feasible options, the Technical Committee is considering to enter into maintenance agreement with a third party vendor rather than go to a pay-as-you-go option which isn't practical in terms of cost and quality of service. He conveyed that the committee also agreed that since all participating cities are dependent upon this loop, apportionment of the cost should be equally allotted amongst them. He said that the Committee is still waiting for the final quote from the vendor and whether they will require special appropriation for the cost is yet to be identified.

c. Report from Legislative Committee

Director Edey reported that the last Committee's meeting evolved mostly on T-Band auction. He conveyed that the group was very interested in supporting any action the board will take in respect to seeking a legislative remedy on this ambition. The Committee also discussed the possible return of "Cops Technical Grant Funding," which was a success before in helping narrowband the system with tech grants.

d. Report from Operations Committee

There was no meeting from previous month and nothing to report.

e. Report Regarding LA-RICS

Director Edey reported to the board as of this month, LA-RICS has reached the end of their performance period in expending of LTE BTOP funding. Total number of sites they were able to construct was unknown at the moment. How far along they are in LTE effort will be discerned once they file their expense report that is due this month. Edey also reported that there are no known changes with LMR. Last report was they have six (6) sites; the beta sites are up and operating. As for funding plans, it was reported that they will somehow move forward in spite of the gap they have between their existing grant funds and their contract with Motorola; it was also reported that they will attempt to proceed with the last funding proposal they presented to the member cities in 2014 with LA County and City to possibly absorb any cost overruns.

f. Report on Status of LA/LB UASI LARICS/ICIS MOU

Director Edey informed the board on the status of proposed joint MOU between LA-RICS and ICIS for purposes of moving forward as a single system with a single vision and addressing the UASI funding for 2014 and 2015. The MOU had been approved by the ICIS Board on August 6<sup>th</sup>. That same date, LA-RICS agendaized it as an information item for their Board and reported it was going to committees for review. He said it has since been vetted by various LA-RICS committees. Their operation and technical committees held a joint meeting to review the MOU in detail. They identified some paragraphs and language that they aren't comfortable with; after

which it was to be submitted to their legal professionals for further analysis. Director Edey expressed that he's hoping that it will be included as an action item in their next board meeting's agenda (also September). He reiterated that ICIS and the Chair were very open to changes in MOU language so long as the basic premise of the MOU remained intact and he hoped that we could all move forward expeditiously. Board members expressed concern for the performance periods of the involved grants running into their final months. Director Edey explained that was a serious concern but that the funding was still held in abeyance pending the outcome of the MOU process.

#### **4. CONSENT ITEMS**

##### **a. Approval of the Minutes for the August 6, 2015 Regular Meeting**

Motion to approve was made by: Culver City                      Second by: Burbank

Beverly Hills – aye  
Burbank – aye  
Com-Net JPA – aye  
Glendale – absent  
Culver City – aye  
Montebello – aye  
Pasadena – aye  
Pomona – absent  
All in favor.

#### **5. ACTION ITEMS**

##### **a. Discussion Concerning T-Band and Public Law 112-96**

Motion Authorizing Chair to Seek Legislative Relief from T-Band Auction

Director Edey discussed with the board that, as set forth by Public Law 112-96, we still face a requirement that the FCC is to auction T-Band spectrum. Chair Goldman is requesting the board authorize her to seek actual legislative relief from the T-Band auction. The Director further conveyed that he and the Chair, as well as ICIS delegations, have met with legislators several times and they believe that they will have support in an effort to introduce legislation necessary to modify and possibly even revoke the T-Band auction.

Motion to approve was made by: Culver City    Second by: Pasadena

Beverly Hills – aye  
Burbank – aye  
Com-Net JPA – aye  
Glendale – absent  
Culver City – aye  
Montebello – aye  
Pasadena – aye  
Pomona – absent

All in favor.

##### **b. Discussion Concerning System Interference Issues and Need for Technical Assessment**

Motion Authorizing Contract Services of Pegasus Group Not to Exceed \$30,000.00 Utilizing Contract Services Funds Earmarked for Systems Administrator

Director Edey expressed to the board members his and the Technical Committee's great concern as to what is causing the ICIS interference issues. He said that the team exhaustively discussed during the meeting all possible sources but had to acknowledge that it is beyond the scope of their internal ability to study the entire system and be able to isolate the issues. He reported that they have reached out to several resources and experts and the owner of Pegasus Telecommunications Consulting Group emerged as a principal expert in this field. Director Edey stated that a principal member was the chief engineer behind the Orange County public safety system, spent many years as an engineer with Motorola, and is extremely familiar with trunked system and interference issues. Director Edey requested the board to authorize entering into agreement with Pegasus Group to complete a study and for them to negotiate a final TSA with the Pegasus Group. He said that the agreement will state that their performance period for this contract will end of December 31, 2015 or first quarter 2016. Edey proposed the agreement not to exceed \$30,000.00. He explained that although the amount of \$30,000.00 is earmarked for Systems Administrator, all concerned believe that the pressing issue on interference necessitates reallocation of this funding.

Motion to approve was made by: Burbank            Second by: Com-Net JPA

Beverly Hills – aye  
Burbank – aye  
Com-Net JPA – aye  
Glendale – absent  
Culver City – aye  
Montebello – aye  
Pasadena – aye  
Pomona – absent  
All in favor.

## **6. BOARD MEMBER COMMENTS**

Beverly Hills – none  
Burbank – none  
Com-Net JPA – none  
Glendale – absent  
Culver City – none

Montebello – Dominic Herbert announced to the panel that this is the last meeting he's attending as board member; he will be retiring from Montebello Fire Department the following week. He expressed that he is honored to be part of something big like ICIS, and that this has been one of the highlights of his career. He thanked the board members and introduced Deputy Fire Chief Dan Amador as his replacement.

Pasadena – none  
Pomona – none

## **7. STAFF COMMENTS**

Director Edey personally thanked Chief Dominic Herbert for having served on the board for several years and for being one of its most engaging members. He expressed that it was an absolute pleasure to work with him and wishes him the best on his retirement.

## **8. ADJOURNMENT**

Next Regular Meeting will be held:  
Thursday, October 8, 2015 at 1:00 pm.  
Glendale City Hall  
613 East Broadway, Glendale, CA 91206