

**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**MINUTES OF THE
SPECIAL MEETING
OF THE GOVERNANCE BOARD**

DECEMBER 28, 2011

1. SPECIAL BUSINESS AGENDA

Chair Goldman called the meeting to order at 2:32 p.m.

a. Roll Call

Beverly Hills – Theresa Goldman

Burbank – absent

Culver City – Chris Sellers

Glendale – Ray Edey

Montebello – absent

Pasadena – Lisa Rosales

Pomona – absent

The Agenda for the December 28, 2011, Special Meeting was posted on December 27, 2011, on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

None

4. ACTION ITEMS

a. Discussion regarding assignment of licenses

1. Resolution Accepting Licenses; Authorizing the Chair to Execute All Documents to Effectuate the Donation; Allocating Funds up to \$2,500

Executive Director Wright explained that in December 2010, thru the generous donation from a commercial operator ICIS received three channels.

Again, this year, a donation of five channels is being donated to ICIS from the same person. These channels will allow ICIS to enhance operations in a number of ways. Existing channels at sites where coverage is limited due to channel sharing may be replaced, or spectrum could also be used to support a future site.

Governance Board must enter into an agreement accepting the donation; execute proper documentation to transfer title of the licenses for these channels to ICIS for its use. Again, as last year, approval is sought for

\$2,500 as a contingency if required to have outside counsel assist in processing the transfer of licenses.

A motion was made to adopt a resolution to allow and allocate up to \$2,500 to effectuate the donation of five licenses.

Motion – Glendale

Second - Pasadena

4-0-0 (Burbank, Montebello & Pomona absent)

6. BOARD MEMBER COMMENTS

Chair Goldman thanked Executive Director Wright for his dedication to ICIS and work on this issue.

7. STAFF COMMENTS

Executive Director Wright thanked the Governance Board for their availability to meet on such a short notice. He also thanked Attorney Varpetian for her hard work on this item.

Governance Board Member Simay arrived at 2:39 p.m.

8. ADJOURNMENT

Glendale motioned to adjourn the meeting at 2:40 p.m.