



**INTERAGENCY COMMUNICATIONS INTEROPERABILITY AUTHORITY
A CALIFORNIA JOINT POWERS AGENCY
SPECIAL MEETING OF THE GOVERNANCE BOARD
VIA VIRTUAL TELECONFERENCE ONLY**

**Pasadena Police Department
Community Relations Conference Room
207 North Garfield Avenue
Pasadena, California 91101**

AUGUST 5, 2021 AT 1:00 PM – AGENDA

Due to the continuing situation with the COVID-19 novel coronavirus the ICI System Authority Governance Board meeting will be conducted Electronically only.

Due to social distancing requirements, there will be no physical presence at the meeting and the public will not be able to attend in person. The public is encouraged to monitor and participate from the safety of their homes and offices to practice social distancing.

Persons desiring to make Oral Communications must notify the Agency of this desire and the subject matter by emailing the information to LMR@icisystem.org PRIOR to the scheduled start time of the session. (See Item 2. ORAL COMMUNICATIONS)

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 213-493-7443,,964946741#](tel:+12134937443964946741) United States, Los Angeles

Phone Conference ID: 964 946 741#

[Find a local number](#) | [Reset PIN](#)

1. BUSINESS AGENDA

a. Roll Call

b. Report of Staff, re: Posting of Agenda. The Agenda for the August 5, 2021 Governance Board Meeting was posted on August 2, 2021 on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

Discussion is limited to items NOT a part of this agenda. Each speaker is allowed five minutes. Members may question or respond to the speaker but there will be no debate or decision.

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Meeting

b. Report on ICI System Document Concerning System Facts & Participating Agency List

- c. Report on the Status of Virtual Meetings – Governor’s Directive & Brown Act
- d. Report on Status of Technical Committee – Retirement of Vice Chair James Floyd
- e. Report on TV Station KMRZ Filing for T-Band Channel 20 License – ICI Opposition

4. CONSENT ITEMS

- a. Approval of the Minutes for the June 3, 2021 Governance Board Meeting

5. ACTION ITEMS

- a. Discussion Concerning Change in Governance Board Meeting Schedule - Resolution
 - 1. Motion to Adopt Resolution for Bimonthly Meeting Schedule
- b. Report on the Annual Audit of the ICI System Authority JPA
 - 1. Motion to Accept and File Audit Report

6. BOARD MEMBER COMMENTS

7. STAFF COMMENTS

8. ADJOURNMENT

Next Meeting: October 7, 2021 at 1:00pm
Return to In Person Meetings
Glendale City Hall 613 East Broadway
Glendale, CA 91206



INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM AUTHORITY
A CALIFORNIA JOINT POWERS AGENCY

A Local Government Public Safety Radio Network for Regional Mission Critical Communications
613 EAST BROADWAY, RM 200, GLENDALE, CA 91206 / LMR@ICISYSTEM.ORG / ICISYSTEM.ORG

July 1, 2021

ICI SYSTEM AUTHORITY FACT SHEET

The Interagency Communications Interoperability System Authority (ICI System) is a California Joint Powers Agency that operates a public safety mission critical radio system supporting more than 80 Los Angeles Region Fire, Police, Emergency Medical, and General Government Agencies throughout Los Angeles County's more than 4,000 square miles. With more than 22,000 first responder radios affiliated to the network, the ICI System is one of the most significant multi-agency interoperable communications platforms operating in the entire nation.

The ICI System is a modern, state-of-the-art Land Mobile Radio network engineered expressly for municipalities and their public safety first-responders. The network was envisioned, funded, designed, and built by local government *for* local government.

Member jurisdictions on the ICI System depend upon the network for their mission critical Fire, Law Enforcement, Emergency Medical, and General Government operations on a continuous, wholly seamless basis. The network operates throughout the entirety of the Los Angeles Region and there are more than 30 Regional Public Safety 9-1-1 Dispatch Centers operating on the ICI System Network alone.

Member agencies include more than 70 front-line municipal law enforcement, fire, and emergency medical agencies located throughout the entirety of the Los Angeles Operational Area (see attached). As can be seen, the areas served by the ICI System Network represent some of the most significant communities in the region, if not the nation, representing substantial risks and a clearly demonstrated need to be able to network resources in joint responses and operations.

The ICI System has been the primary mission critical communications mode for these many agencies as they have worked together in response to innumerable emergency incidents in our efforts to protect and preserve life and property. These incidents have included regional and local disasters, such as wildland fires, train derailments, earthquakes, highway incidents, major storms, hill slides, hazard materials incidents, joint responses to civil unrest, aircraft emergencies, and most recently, unified multi-discipline responses to Covid-19 pandemic conditions.

Prior to the introduction of the ICI System Network these agencies were unable to communicate with one another effectively, if at all.

The ICI System Network is engineered to interoperate seamlessly with the other major communications systems in the region, to include the City of Los Angeles, City of Long Beach, and the future LA-RICS radio network being engineered by Los Angeles County.

The ICI System Network represents the cornerstone of regional interoperability, consisting of twelve communications cells linked throughout the expansive region by fiber and microwave and establishing a

robust wide-area network. The ICI System is of paramount importance to our regional public safety first responder communications capabilities.

Time and again our first responders have been reminded on a global scale that interoperable communications capabilities are critical in emergency and disaster responses, yet sadly communications continue to be a weak link in our desire to establish and maintain seamless response and sustainment capabilities in times of crisis. The ICI System exists as a regional answer to overcoming these critical interoperability shortfalls on a wide-area basis.

The ICI System Network was established in 2001 and formed into a multi-city Joint Powers Authority in 2003. The system was created using local funding contributed by the member cities. Since that time, the Authority has been able to grow and enhance the system with additional local investments, along with generous support from the Federal Government in the form of Homeland Security Grant Funding that has enabled us to attain appreciable milestones in our system development.

Sincerely yours,



Raymond A. Edey, MS
Executive Director



PUBLIC SAFETY COMMUNICATIONS AGENCIES

Alhambra Fire	Montebello Police
Arcadia Fire	Monterey Park Fire
Arcadia Police	Pasadena Fire
Azusa Police	Pasadena Police
Baldwin Park Police	Pomona Police
Bell Police	Redondo Beach Fire
Bell Gardens Police	Redondo Beach Police
Beverly Hills Fire	San Fernando Police
Beverly Hills Police	San Gabriel Fire
Burbank Fire	San Marino Fire
Burbank Police	San Marino Police
Covina Police	Santa Fe Springs Fire
Culver City Fire	Santa Monica Fire
Culver City Police	Santa Monica Police
Downey Police	Sierra Madre Fire
El Monte Police	Sierra Madre Police
El Segundo Fire	South Gate Police
El Segundo Police	South Pasadena Fire
Gardena Police	South Pasadena Police
Glendale Fire	Torrance Fire
Glendale Police	Torrance Police
Glendora Police	Vernon Police
Hawthorne Police	West Covina Fire
Hermosa Beach Police	West Covina Police
Huntington Park Police	Whittier Police
Irwindale Police	Other Public Safety Agencies:
La Verne Fire	American Red Cross – Los Angeles
La Verne Police	Hollywood-Burbank Airport Fire & Police
Manhattan Beach Fire	Cal Poly Pomona University Police
Manhattan Beach Police	Glendale College Police
Monrovia Fire	Montebello School District Police
Montebello Fire	LA-IMPACT Regional Task Force
	US Marshal Fugitive Task Force
	US Federal Reserve Bank Police Los Angeles

STATUS OF EXECUTIVE ORDER N-25-20
COVID BROWN ACT MODIFICATIONS
JULY 20, 2021

As of October 1, 2021, the following requirements will return to full force and effect:

- Local bodies must notice each teleconference location from which a member will be participating in a public meeting and each teleconference location must be specifically identified in the meeting notice and agenda, including full address and room number;
- Each teleconference location must be accessible to the public;
- Members of the public must be able to address the body at each teleconference location;
- Local bodies must post agendas at all teleconference locations; and
- During teleconference meetings, at least a quorum of the members of the local body must participate from locations within the boundaries of the territory over which the local body exercises jurisdiction.

**Before the
FEDERAL COMMUNICATIONS COMMISSION
Washington, DC 20554**

In the Application of

VENTURE TECHNOLOGIES GROUP, LLC)	File No. 0000150609
)	
KMRZ-LD, Facility ID 167312)	
To relocate from Channel 26)	
To Channel 20)	
(Los Angeles, California))	

To: Chief, Media Bureau

**INFORMAL OBJECTION
OF THE
ICI SYSTEM AUTHORITY, JOINT POWERS AGENCY**

The Interagency Communications Interoperability System Authority, a Joint Powers Agency, otherwise known as the ICI System Authority, hereby submits this Informal Objection on behalf of its Members and the many other public safety land mobile radio system (“LMRS”) licensees operating on T-Band channel 20 in the Los Angeles market. This Informal Objection pertains to the application of KMRZ-LD to relocate its operations from channel 26 to channel 20 (“Application”).

The KMRZ-LD Application is based on a wholly erroneous understanding of the use of channel 20 by public safety LMRS entities in the Los Angeles area and must be denied.

KMRZ-LD clearly recognizes that LMRS entities have had primary authority to operate on channel 20 frequencies in Los Angeles for many years. The Engineering Statement accompanying this application specifically notes that “Section 74.709(a) requires LPTV stations to protect land mobile radio services on channel 20 within 130 km of the Los Angeles reference point.” However, inexplicably, this same document goes on to erroneously state that “there are no operating LMRS services on channel 20 within this radius. Therefore, this application is

immediately grantable.” The latter statement is clearly a material error, as there exist hundreds of LMRS operations licensed to channel 20 in the Los Angeles region.

ICI System reached out to KMRZ and advised of their error regarding the presence of public safety LMRS operators existing on channel 20, however KMRZ has chosen to ignore the advisement and proceed with their application. The FCC’s Universal Licensing System (“ULS”) database identifies hundreds of LMRS facilities authorized to operate on channel 20 frequencies within 130 km of the Los Angeles reference point as well as a number of pending applications for channel 20 frequencies. The licensees include a number of public safety agencies, including those represented by the ICI System Authority and the Los Angeles Police Department.

A displacement of KMRZ-LD to the Channel 20 spectrum would have devastating affects upon both public safety and private LMRS operations. The interference posed by KMRZ would be crippling to these pre-existing LMRS operations and would clearly disrupt and disable mission critical communications by and between emergency response resources. Under these circumstances, KMRZ’s request to relocate from channel 26 to channel 20 must be denied.

Respectfully submitted,

Interagency Communications Interoperability System Authority, Joint Powers Agency

By: 
Raymond A. Edey, MS
Executive Director
ICI System Authority, JPA
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Glendale, CA 91206
(818)548-3151
redey@icisystem.org



**INTERAGENCY COMMUNICATIONS INTEROPERABILITY AUTHORITY
A CALIFORNIA JOINT POWERS AGENCY
SPECIAL MEETING OF THE GOVERNANCE BOARD
VIA VIRTUAL TELECONFERENCE ONLY**

**Pasadena Police Department
Community Relations Conference Room
207 North Garfield Avenue
Pasadena, California 91101**

JUNE 3, 2021 AT 1:00 PM – MINUTES

Due to the continuing situation with the COVID-19 novel coronavirus the ICI System Authority Governance Board meeting will be conducted Electronically only.

Due to social distancing requirements, there will be no physical presence at the meeting and the public will not be able to attend in person. The public is encouraged to monitor and participate from the safety of their homes and offices to practice social distancing.

Persons desiring to make Oral Communications must notify the Agency of this desire and the subject matter by emailing the information to LMR@icisystem.org PRIOR to the scheduled start time of the session. (See Item 2. ORAL COMMUNICATIONS)

The Meeting was Called to Order at 1:00 pm by Chair Ellis.

1. BUSINESS AGENDA

a. Roll Call

Beverly Hills – Absent
Burbank – Mr. Compton (V)
Com Net – Chief Matt Egan (V)
INSB - Mr. Gallo (V)
Pomona – Chief Ellis (V)
Glendale – Absent
Culver City – Chief Powell (V)
Montebello – Chief Rocky Lopez (V)
Pasadena – A/Chief Bagan (V)
Santa Monica – Mr. Orland (V)
(V) Virtual

b. Report of Staff, re: Posting of Agenda. The Agenda for the June 3, 2021 Governance Board Meeting was posted on May 26, 2021 on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

No Cards

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Meeting

Beverly Hills – absent
Burbank – No report
Com Net – No report
INSB - No report
Pomona – No report
Glendale – Absent
Culver City – No report
Montebello – No report
Pasadena - No report
Santa Monica – No report

4. CONSENT ITEMS

a. Approval of the Minutes for the May 6, 2021 Governance Board Meeting
Motion made by: Burbank

Second by: Santa Monica

Beverly Hills – Absent
Burbank – Aye
Com Net – Aye
INSB – Aye
Glendale – Absent
Culver City – Aye
Montebello – Abstain
Pasadena – Aye
Santa Monica – Aye
Pomona – Aye

In Favor – 7, Noes – 0, Absent – 2, Abstain – 1

5. ACTION ITEMS

a. Election of Officers for Fiscal Year 2021-2022 – Chair

1. Nomination to Elect Chair

Burbank nominated Pomona, Chief Mike Ellis
No Other Nominations

Beverly Hills – Absent
Burbank – Aye
Com Net – Aye
INSB – Aye
Glendale – Absent
Culver City – Aye
Montebello – Aye
Pasadena – Aye
Santa Monica – Aye
Pomona – Aye

In Favor – 8, Noes – 0, Absent – 2, Abstain – 0

b. Election of Officers for Fiscal Year 2021-2022 – Vice Chair

1. Nomination to Elect Vice Chair

Pomona nominated Glendale, Commander Sheryl Davis-Moore
No Other Nominations

Beverly Hills – Absent
Burbank – Aye
Com Net – Aye
INSB – Aye
Glendale – Absent
Culver City – Aye
Montebello – Aye
Pasadena – Aye
Santa Monica – Aye
Pomona – Aye

In Favor – 8, Noes – 0, Absent – 2, Abstain – 0

c. Election of Officers for Fiscal Year 2021-2022 – Secretary

1. Nomination to Elect Secretary

Burbank nominates Alison Finch
No Other Nominations

Beverly Hills – Absent
Burbank – Aye
Com Net – Aye
INSB – Aye
Glendale – Absent
Culver City – Aye
Montebello – Aye
Pasadena – Aye
Santa Monica – Aye
Pomona – Aye

In Favor – 8, Noes – 0, Absent – 2, Abstain – 0

6. BOARD MEMBER COMMENTS

Beverly Hills – Absent
Burbank – No Comment
Com Net – No Comment
INSB - No Comment
Pomona – No Comment
Glendale – Absent
Culver City – No Comment
Montebello – No Comment
Pasadena - No Comment
Santa Monica – No Comment

7. STAFF COMMENTS

Ray Edey wanted to thank and commend Gordon Arnold, the tech team, and the Motorola Solutions team. Last week one of the cells, ComNet, started having significant issues where radio transmissions and connectivity was dropping out and dispatches were dropping out. Gordon and his team started searching infrastructure and master site connectivity and found that everything was in working order within the ICI Network, then started looking into the internal network in the Com Net system and traced the issue to a faulty microwave between BKK and Johnstone Peak. The microwave was not that old so it was concerning it was creating these issues, and after a great deal of researching it, with the Motorola team being hands on and also looking at it. They determined it was receiving interference from an unknown source. The good news is that Glendale loaned ComNet another microwave several years ago when we were developing the Com Net site, so it was able to be plugged in and recommissioned. It started carrying signals and is now currently carrying the ComNet cell while the other is down. The experts are still looking into what was causing the interference and hopefully they will be able to isolate it soon to get Com Net's primary dish back up. Gordon and the Motorola team did a great job staying on this problem essentially around the clock until they figured it out and even went up to the mountain top to get this fix in place. A hearty thank you to them and it is a great testimony to our technical staff that we have at our disposal and the system.

Alison: Thank you for trusting me with this role.

8. ADJOURNMENT at 1:15 pm

Next Meeting: August 5, 2021 – Virtual Only

RESOLUTION NO. 21-1

**RESOLUTION OF THE GOVERNANCE BOARD OF THE
INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM AUTHORITY
MODIFYING REGULAR MEETING SCHEDULE**

WHEREAS, the regular meetings of the ICI System Authority are set as the first Thursday of each calendar month at 1:00 p.m. at Glendale City Hall; and

WHEREAS, following discussion on alternative meeting schedules, the Governance Board desires to change the frequency of regularly scheduled meetings from monthly to bi-monthly; and

WHEREAS, consistent with the Ralph M. Brown Act, the Governance Board may call for Special Meetings when necessary; and

**NOW THEREFORE BE IT RESOLVED BY THE MEMBERS OF THE
GOVERNANCE BOARD THAT:**

SECTION 1. The regular meetings of the Governance Board shall be set as the first Thursday in the months of February, April, June, August, October, and December at 1:00 p.m. at Glendale City Hall. The regular meeting dates may be amended by majority vote of members.

SECTION 2. The Secretary shall certify to the adoption of this resolution.

Adopted this 5th day of August, 2021.

Chairperson

ATTEST:

STATE OF CALIFORNIA)
) SS
COUNTY OF LOS ANGELES)

I, Alison Finch, Secretary of the Interagency Communications Interoperability System, JPA, Governance Board, certifies that Resolution No. 21-1 was adopted by Members of the Governance Board, at a special meeting held on the 5th day of August, 2021, and that same was adopted by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Secretary

**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM
(A JOINT POWERS AUTHORITY)**

FINANCIAL STATEMENTS

JUNE 30, 2020



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OUTSOURCING
AUDIT, TAX, AND
CONSULTING

**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM
(A JOINT POWERS AUTHORITY)**

**FOR THE FISCAL YEAR ENDED
JUNE 30, 2020**

TABLE OF CONTENTS

	PAGE
INDEPENDENT AUDITORS' REPORT	1
BASIC FINANCIAL STATEMENTS	
Statement of Net Position	3
Statement of Activities	4
Balance Sheet – Governmental Fund	5
Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position	6
Statement of Revenues, Expenditures, and Changes in Fund Balance – Governmental Fund	7
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of the Governmental Funds to the Statement of Activities	8
Notes to the Financial Statements	9
REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund	15
Note to Required Supplementary Information	16
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	17



INDEPENDENT AUDITORS' REPORT

Board of Directors
Interagency Communications Interoperability System
Glendale, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the general fund of the Interagency Communications Interoperability System (ICI System), a joint powers authority, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the ICI System's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the general fund of the ICI System, as of June 30, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the schedule of revenues, expenditures, and changes in fund balance – budget to actual for the General Fund and related notes on pages 15 and 16, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not modified with respect to this missing information.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 19, 2021, on our consideration of the ICI System's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the ICI System's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the ICI System's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

Irvine, California
May 19, 2021

FINANCIAL STATEMENTS

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

STATEMENT OF NET POSITION

JUNE 30, 2020

	<u>Governmental Activities</u>
ASSETS	
Cash in City of Glendale Treasury	\$ 1,906,294
Interest receivable	9,571
Capital assets, net of accumulated depreciation	<u>3,002,615</u>
Total Assets	<u>4,918,480</u>
LIABILITIES	
Accounts payable	<u>387,243</u>
Total Liabilities	<u>387,243</u>
NET POSITION	
Investment in capital assets	3,002,615
Unrestricted	<u>1,528,622</u>
Total Net Position	<u>\$ 4,531,237</u>

The accompanying notes are an integral part of the financial statements.

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

**STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2020**

	<u>Governmental Activities</u>
PROGRAM EXPENSES	
Governmental Activities:	
Public safety:	
Contractual services	\$ 1,703,138
Services and supplies	10,528
Depreciation	<u>25,704</u>
Total Program Expenses	<u>1,739,370</u>
PROGRAM REVENUES	
Charges for services	<u>540,000</u>
Net (Expense)	<u>(1,199,370)</u>
GENERAL REVENUES	
Interest earnings	81,803
Other revenue	<u>111,600</u>
Total General Revenues	<u>193,403</u>
Change in Net Position	(1,005,967)
Net Position, Beginning of Year	<u>5,537,204</u>
Net Position, End of Year	<u><u>\$ 4,531,237</u></u>

The accompanying notes are an integral part of the financial statements.

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

**BALANCE SHEET - GOVERNMENTAL FUND
JUNE 30, 2020**

	<u>General Fund</u>
ASSETS	
Cash in City of Glendale Treasury	\$ 1,906,294
Interest receivable	9,571
Total Assets	<u>\$ 1,915,865</u>
LIABILITIES AND FUND BALANCE	
Liabilities:	
Accounts payable	\$ 387,243
Total Liabilities	<u>387,243</u>
Fund Balance:	
Unassigned	<u>1,528,622</u>
Total Fund Balance	<u>1,528,622</u>
Total Liabilities and Fund Balance	<u>\$ 1,915,865</u>

The accompanying notes are an integral part of the financial statements.

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

**RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2020**

Fund balance for the governmental fund \$ 1,528,622

Amounts reported for governmental activities in the statement of net position
are different because:

Capital assets used in governmental activities are not current financial
resources and, therefore, are not reported in the General Fund. This
amount represents capital assets net of depreciation.

3,002,615

Net Position of Governmental Activities

\$ 4,531,237

The accompanying notes are an integral part of the financial statements.

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

**STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUND
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>General Fund</u>
REVENUES	
Charges for services	\$ 540,000
Use of money and property	81,803
Other	<u>111,600</u>
Total Revenues	<u>733,403</u>
EXPENDITURES	
Current:	
Public safety:	
Contractual services	1,703,138
Services and supplies	<u>10,528</u>
Total Expenditures	<u>1,713,666</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(980,263)</u>
Net Change in Fund Balance	(980,263)
Fund Balance - beginning	<u>2,508,885</u>
Fund Balance - ending	<u><u>\$ 1,528,622</u></u>

The accompanying notes are an integral part of the financial statements.

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUND
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020**

Net change in fund balance for the governmental fund \$ (980,263)

Amounts reported for governmental activities in the statement of activities
are different because:

The governmental funds report capital outlay as expenditures. However,
in the statement of activities, the cost of those assets is allocated
over their estimated useful lives and reported as depreciation expense.

Current year depreciation (25,704)

Change in Net Position of Governmental Activities \$ (1,005,967)

The accompanying notes are an integral part of the financial statements.

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Interagency Communications Interoperability System (ICI System) is a joint powers authority formed under the provision of Section 6500 of the California Government Code on September 15, 2003, by the cities of Beverly Hills, Burbank, Culver City, Glendale, Montebello, Pasadena and Pomona (collectively, the Members). The governing board admitted the East San Gabriel Valley Regional Communication Network Joint Powers Authority to the ICI System, effective June 1, 2014 under Resolution No. 14-1. Additionally, the governing board admitted the City of Santa Monica to the ICI System, effective May 1, 2016 and admitted the Interoperability Network of South Bay Joint Powers Authority, effective February 7, 2019. The primary purpose of the ICI System is to develop, manage and provide a wide-area and interoperable communications system to benefit the Members.

The governing board of the ICI System is a nine-member Board of Directors consisting of one member appointed by each Member agency. The Board of Directors adopts an annual budget, prior to the commencement of each fiscal year.

B. Basis of Presentation and Accounting

Government-Wide Statements

The Statement of Net Position and Statement of Activities display information about the primary government (the ICI System). These statements include the financial activities of the overall government.

The Statement of Activities presents a comparison between direct expenses and program revenues for the ICI System's governmental activity. Direct expenses are those that are specifically associated with the ICI System. Program revenues include grants and contributions that are restricted to meeting the operational or capital requirements of the ICI System. Revenues that are not classified as program revenues, including investment income, are presented instead as general revenues.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Fund Financial Statements

Separate financial statements are provided for the General Fund. The General Fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available to finance expenditures of the current period. "Measurable" means the amount of the transaction can be determined and "available" means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period.

The ICI System uses a 90-day period for revenue recognition for General Fund revenues. Those revenues susceptible to accrual include intergovernmental revenues, charges for services, and investment income.

Expenditures are generally recorded when a liability is incurred, as under accrual accounting.

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation and Accounting (Continued)

Fund Financial Statements (Continued)

The ICI System reports the following major governmental fund:

- The General Fund is the ICI System's only fund. It accounts for all financial resources and activities of the general government.

C. Cash

The ICI System's cash balance is pooled with the City of Glendale, a member agency, for deposit and investment purposes. The City of Glendale's treasury is responsible for the cash management of the cash balance, which pools available cash for investment purposes. The ICI System owns a share of pooled cash, which is separately maintained, and interest income was apportioned based on its average cash balances to the total of the pooled cash and investments of the City of Glendale.

D. Fair Value Measurement

The ICI System categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

E. Capital Assets

Capital assets, which include equipment, are reported in the government-wide financial statements. Capital assets are defined as assets having an initial cost of more than \$5,000 and an estimated useful life of more than one year. Such assets are recorded at historical costs if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation. The normal costs of maintenance and repairs that do not add to the value of the asset or materially extend the asset lives are not capitalized. The ICI System has assigned a useful life of 10 years for equipment, and the equipment is depreciated using the straight-line depreciation method at the beginning of the following fiscal year.

Intangible assets that are donated are recorded at the acquisition value at the date of donation. The intangible assets consist of the license to operate certain radio frequencies. The intangible assets have an indefinite life and therefore are not amortized.

The governmental fund financial statements do not present capital assets and intangible assets. Instead, purchases are reported as capital outlay expense. As such, capital assets are shown as a reconciling item in the reconciliation of the governmental fund balance sheet to the government-wide statement of net position.

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Fund Balance/Net Position

Fund Balance

In the governmental fund financial statements, fund balances are classified in the following categories:

Nonspendable - Include amounts that cannot be spent because they are either (a) not in a spendable form or (b) are legally or contractually required to be maintained intact.

Restricted - Include amounts that are constrained for use by either (a) external creditors, grantors, contributors, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed - Include amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the ICI System's highest authority, the Board of Directors. The formal action that is required to be taken to establish, modify or rescind a fund balance commitment is a resolution.

Assigned - Include amounts that are constrained by the ICI System's intent to be used for specific purposes, but are neither restricted nor committed. The Board of Directors has not delegated the authority to assign fund balance; therefore, these amounts are determined by the Board of Directors.

Unassigned - Include the residual amounts that have not been restricted, committed or assigned to specific purposes. All of the fund balance is classified as unassigned as of June 30, 2020.

The ICI System's spending priority is to spend restricted fund balance first, followed by committed, assigned, and unassigned fund balance.

Net Position

Net position comprises the various net earnings from operating and non-operating revenues, expenses, and contributions of capital. Net position is classified in the following three components:

Investment in capital assets - Consists of all capital assets, including restricted capital assets, net of accumulated depreciation

Restricted net position - Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors or laws or regulations of other governments, or (2) law through constitutional provisions or enabling legislation. There is no restricted net position as of June 30, 2020.

Unrestricted net position - Represents the residual of amounts not classified in the other two categories and represents the net equity available for the ICI System.

When restricted and unrestricted are both available for use, it is the ICI System's policy to use restricted resources first. There is no restricted net position as of June 30, 2020.

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

G. Charges for Services

Charges for services are received from the member agencies to pay for the cost of operations and management of the ICI System. As of June 30, 2020, there were charges for services of \$540,000.

H. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2: CASH

Cash as of June 30, 2020, is classified in the accompanying financial statements as follows:

Statement of Net Position:

Cash in City of Glendale Treasury	<u>\$ 1,906,294</u>
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Equity in the Cash and Investment Pool of the City of Glendale

The ICI System has no separate bank accounts or investments other than in its equity in the cash and investment pool managed by the City. The ICI System is a voluntary participant in that pool. This pool is governed by and under the regulatory oversight of the Investment Policy adopted by the City Council of the City. The ICI System has not adopted an investment policy separate from that of the City. The fair value of the ICI System’s investment in this pool is reported in the accompanying financial statements at amounts based upon the ICI System’s pro rata share of the fair value calculated by the City for the entire City portfolio. The balance available for withdrawal is based on the accounting records maintained by the City, which are recorded at the estimated fair value.

Authorized Investments

Allowable investments for the portfolio of the City of Glendale are limited by California State Government Code Sections 53600 et seq. They are further restricted by the City Treasurer’s investment strategy. Percentages of Investment Participation and percentages of Maximum Participation apply at the time of purchase. Purchase transactions may not exceed \$10,000, nor exceed five-year maturities. Exceptions can only be approved by the City Council. The City Treasurer may invest or deposit in the following types of investments:

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2020

NOTE 2: CASH (CONTINUED)

Authorized Investment Type	Maximum Maturity	Maximum Investment Participation	Maximum Investment Exposure
U.S. Treasury Securities	5 years	100%	None
Federal Agencies Securities	5 years	100%	None
State of California and California Local Agencies	N/A	15%	5% per issuer
Obligation of Other States	N/A	10%	5% per issuer
Medium-Term Notes	5 years	30%	5% per issuer
Commercial Paper (A1, P1, F1 Minimum Rating)	270 days	25%	10% per issuer
Banker's Acceptance (A1, P1, F1 Minimum Rating)	180 days	30%	10% per bank
Time Deposits (FDIC Insured)	1 year	10%	5% per issuer
Negotiable Certificates of Deposit (A1, P1, F1 Minimum Rating)	1 year	30%	5% per issuer
Local Agency Investment Fund (State Pool)	N/A	LAIIF Maximum (\$75MM per account)*	None
Money Market Mutual Funds	90 days	20%	10% per mutual fund
Los Angeles County Treasury Pool	N/A	10%	None

*Effective January 1, 2020, the State Treasurer's office increased the LAIF deposit limit for regular accounts to \$75MM from the current \$65MM.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, a government agency will not be able to recover its deposits or will not be able to recover investment securities that are in possession of an outside party. All of a depositor's accounts at an insured depository institution, including non-interest-bearing transaction accounts, will be insured by the FDIC up to the standard maximum deposit insurance amount of \$250,000 for each deposit insurance ownership category. The amounts of deposits are collateralized under California law. The Code requires that a financial institution secures deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law unless waived by the governmental unit.

The custodial risk for investments is also twofold. An investment trade transaction occurs between a government agency and counterparty, such as a broker or a dealer. Counterparty risk is the risk that in the event of the failure of a brokerage or dealer to deliver securities after government agency has made payment. The City of Glendale prevents counterparty risk by requiring all trade transactions to be done on a delivery versus payment arrangement.

A government agency uses an independent third-party custodian or safe-keeper to domicile the securities in its portfolio. The City of Glendale uses Bank of America as its third-party safekeeping servicer, and prevents custodial or safekeeping risk by having all securities purchased and owned by the City of Glendale registered in the name of the City, separated from other client securities portfolios, and segregated from securities owned by the bank.

Disclosures Relating to Interest Rate Risk, Credit Risk and Custodial Credit Risk

Additional disclosures related to interest rate risk, credit risk and custodial credit risk are available in the City of Lake Forest's Comprehensive Annual Financial Report.

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020**

NOTE 2: CASH (CONTINUED)

Fair Value Measurement

Deposits and withdrawals in the City of Glendale’s Treasury Pool are made on the basis of \$1 and not fair value. Accordingly, the ICI System’s participation in the pool is based on uncategorized inputs not defined as a Level 1, Level 2, or Level 3 input.

NOTE 3: CAPITAL ASSETS

A summary of changes in capital assets for the year ended June 30, 2020, is as follows:

	Balance June 30, 2019	Additions	Deletions	Balance June 30, 2020
CAPITAL ASSETS, NOT BEING DEPRECIATED:				
Radio frequency licenses	\$ 2,795,179	\$ -	\$ -	\$ 2,795,179
CAPITAL ASSETS, BEING DEPRECIATED:				
Equipment	355,527	-	-	355,527
LESS ACCUMULATED DEPRECIATION FOR:				
Equipment	(122,387)	(25,704)	-	(148,091)
Total capital assets, being depreciated, net	233,140	(25,704)	-	207,436
Governmental activities capital assets, net	<u>\$ 3,028,319</u>	<u>\$ (25,704)</u>	<u>\$ -</u>	<u>\$ 3,002,615</u>

Depreciation expense for the fiscal year ended June 30, 2020, was \$25,704.

NOTE 4: RISK MANAGEMENT

The ICI System is exposed to various risks of loss related to workers compensation and torts; theft of, damage to or destruction of assets; and errors and omissions. The member agencies of the ICI System retain the risk of loss as the ICI System does not have a separate risk management policy.

NOTE 5: CONTINGENCIES

The ICI System is subject to litigation arising in the normal course of business. In the opinion of the management, there is no pending litigation that is likely to have a material adverse effect on the financial position of the ICI System.

REQUIRED SUPPLEMENTARY INFORMATION

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYST

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020**

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
REVENUES				
Intergovernmental revenue:				
Charges for services	\$ 540,000	\$ 540,000	\$ 540,000	\$ -
Use of money and property	7,000	7,000	81,803	74,803
Other	75,000	75,000	111,600	36,600
Total Revenues	<u>622,000</u>	<u>622,000</u>	<u>733,403</u>	<u>111,403</u>
EXPENDITURES				
Current:				
Public safety:				
Contractual services	364,144	1,915,510	1,703,138	212,372
Services and supplies	80,500	80,500	10,528	69,972
Total Expenditures	<u>444,644</u>	<u>1,996,010</u>	<u>1,713,666</u>	<u>282,344</u>
Net change in fund balance	177,356	(1,374,010)	(980,263)	393,747
Fund Balance - beginning	<u>2,508,885</u>	<u>2,508,885</u>	<u>2,508,885</u>	<u>-</u>
Fund Balance - ending	<u>\$ 2,686,241</u>	<u>\$ 1,134,875</u>	<u>\$ 1,528,622</u>	<u>\$ 393,747</u>

See note to required supplementary information.

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM

NOTE TO REQUIRED SUPPLEMENTARY INFORMATION JUNE 30, 2020

NOTE 1: BUDGET AND BUDGETARY ACCOUNTING

Annual budgets are adopted on a basis consistent with U.S. GAAP for the General Fund. All annual appropriations lapse at fiscal year-end.

At the ICI System Board meeting in June of each year, the draft budget is presented to the Governing Board for approval. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the account level.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Interagency Communications Interoperability System
Glendale, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the general fund of the Interagency Communications Interoperability System (ICI System), a joint powers authority, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the ICI System's basic financial statements and have issued our report thereon dated May 19, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the ICI System's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the ICI System's internal control. Accordingly, we do not express an opinion on the effectiveness of the ICI System's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the ICI System's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the ICI System's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the ICI System's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

CliftonLarsonAllen LLP

Irvine, California
May 19, 2021

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC,
an SEC-registered investment advisor. | CliftonLarsonAllen LLP

